

Project #	<input type="text"/>
FAMIS Cloud #	<input type="text"/>

Please complete form and obtain required signatures for Department Approval.

Please scan and email completed form to Teresa Titus - Campus Planning, Design and Construction, Mailcode - 1025.

Project Information	Project Name: <input type="text"/>																																														
	Date of Submission: <input type="text"/>	Proposed Occupancy Date: <input type="text"/>																																													
Department: <input type="text"/>	Location (bldg/floor/room): <input type="text"/>																																														
	Requestor: <input type="text"/>	Contact Person: <input type="text"/>																																													
Phone: <input type="text"/>	Fax: <input type="text"/>	Mail Code: <input type="text"/>																																													
<b>Description of Project/Justification/Sequencing (attach additional pages if necessary):</b> <input type="text"/>																																															
Section A	<b>CHOOSE THIS OPTION TO REQUEST A CONCEPTUAL PLAN AND ESTIMATE FOR A PROPOSED PROJECT</b> <input type="checkbox"/> ESTIMATE ONLY (no Funding Required)																																														
	Requesting Department Head Approval <input type="text"/>	Signature <input type="text"/> Date <input type="text"/>																																													
Section B	<b>CHOOSE THIS OPTION TO PROCEED WITH DESIGN CONSTRUCTION FOR AN APPROVED PROJECT</b> <input type="checkbox"/> PROJECT DESIGN & CONSTRUCTION FOR AN APPROVED PROJECT Estimated Total Project Cost <input type="text"/>																																														
	Requesting Department Head Approval <input type="text"/>	Signature <input type="text"/> Date <input type="text"/>																																													
	<table border="1"> <thead> <tr> <th>Department</th> <th>Fund</th> <th>Organization</th> <th>Account</th> <th>Program</th> <th>\$ Amount</th> <th>CA #</th> <th>Requesting Program Senior Financial Designee Approval</th> <th>Date</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		Department	Fund	Organization	Account	Program	\$ Amount	CA #	Requesting Program Senior Financial Designee Approval	Date																																				
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	<table border="1"> <tr> <td>OPERATING BUDGET OFFICE APPROVAL</td> <td colspan="4"> </td> <td colspan="2"> </td> <td> </td> </tr> <tr> <td>ASSOCIATE VICE PRESIDENT OPERATING BUDGET APPROVAL</td> <td colspan="4"> </td> <td colspan="2"> </td> <td> </td> </tr> <tr> <td rowspan="4">FINANCE USE ONLY</td> <td>F</td> <td>O</td> <td>A</td> <td>P</td> <td>Total Project Banner Amount</td> <td colspan="2">Initials (Date)</td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td colspan="2"> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td colspan="2"> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td colspan="2"> </td></tr> </table>		OPERATING BUDGET OFFICE APPROVAL								ASSOCIATE VICE PRESIDENT OPERATING BUDGET APPROVAL								FINANCE USE ONLY	F	O	A	P	Total Project Banner Amount	Initials (Date)																						
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<b>Status:</b> <input type="checkbox"/> Initiate <input type="checkbox"/> Pending Approval <input type="checkbox"/> A&E Selection <input type="checkbox"/> Design <input type="checkbox"/> Procurement <input type="checkbox"/> Construction																																															
<b>Program:</b> <input type="checkbox"/> Clinical <input type="checkbox"/> Education <input type="checkbox"/> Research <input type="checkbox"/> Infra/Admin	<b>Institutional Division:</b> <input type="checkbox"/> JDH <input type="checkbox"/> SOM <input type="checkbox"/> SODM <input type="checkbox"/> Admin <input type="checkbox"/> UMG																																														
<b>Project Type:</b> <input type="checkbox"/> MAJOR <input type="checkbox"/> MINOR	<b>Sub-Project Type:</b> <input type="checkbox"/> Bond <input type="checkbox"/> Deferred Maintenance <input type="checkbox"/> Finance Corp <input type="checkbox"/> UCHC																																														
<b>Delivery Method:</b> <input type="checkbox"/> Construction Manager @ Risk <input type="checkbox"/> Design/Bid/Build <input type="checkbox"/> Design/Build <input type="checkbox"/> IDOC <input type="checkbox"/> MAC <input type="checkbox"/> Mini MAC <input type="checkbox"/> N/A <input type="checkbox"/> Task Labor <input type="checkbox"/> TBD																																															
<b>Project Category:</b> <input type="checkbox"/> DM- Building <input type="checkbox"/> DM-Code/ADA <input type="checkbox"/> DM-Infrastructure <input type="checkbox"/> DM-Renovation/Lump Sum <input type="checkbox"/> New <input type="checkbox"/> Renovation																																															
<b>CPDC Design:</b> <input type="checkbox"/> Y <input type="checkbox"/> N	<b>ICRA Required:</b> <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> TBD																																														
Assigned Project Manager: <input type="text"/>																																															
Director, Construction Services <input type="text"/>																																															